



REMOTE APPEARANCE FOR JUVENILE COURT HEARINGS PROTOCOL

(Temporary Due to COVID-19 Emergency)

Effective April 20, 2020

Updated October 30, 2020

In response to COVID-19 local and State declarations of emergency and the orders made by the Governor, the court has adopted a temporary policy on remote appearances in the Juvenile Division, and the policy will remain in effect until 90 days following the end of the declared State of Emergency.

Requests for Remote Appearance

Unless otherwise allowed by the court, parties must submit a request for remote appearance (see [Local Form PL-JV006](#)). Requests shall be submitted at least two (2) court days before the hearing. A separate request must be submitted for each hearing at which a party and/or private attorney wants to make a remote appearance. Contract attorneys do not need to submit requests.

All requests must include a valid telephone number and email address, as the link to connect will be sent via email.

During the state of emergency, these may be submitted by fax to (530) 745-2105, or electronically to cic@placer.courts.ca.gov. Please include "Juvenile Remote Request" in the subject.

Private attorneys and/or social workers may provide assistance to parents with completing the required forms. For the duration of this temporary policy, social workers are permitted to submit the forms on behalf of the parent(s).

Court staff will use the information provided on the request to register the party for their remote appearance.

Parties will receive an email confirmation at the provided email address with information on how to connect to the hearing. If the confirmation email is not received by 12pm the day before the hearing, please contact the court at 530-745-2100 to confirm your contact information.

Video Appearances

The court may, in its discretion, require parties to appear by video for a hearing. In the event a video appearance is ordered, the court may collect the needed contact information to register the party for the video appearance, or shall direct the party to submit a [PL-JV006 form](#) to the Juvenile Clerk's Office.



For the Hearing

Parties may connect to their hearing up to 15 minutes before the scheduled start time. Parties will remain on hold until their case is called.

The court, in its discretion, may decide to terminate the remote appearance if it is determined during the hearing that the party is not available at the time of calendar call, or there is a delay due to disruption, noise, misconduct, a communication problem, a technical problem, or other issue.

The court may decide at any time to require a personal appearance and continue the hearing to a later date. Parties appearing remotely assume the risk of any delay, technical failure, wrong number, and/or other issues that may arise out of the remote appearance.

Confidentiality

Juvenile Court proceedings are CONFIDENTIAL and only the requesting party may appear remotely without further court approval.

It is the responsibility of all parties appearing remotely to protect the confidentiality of others involved in the case by not allowing outside observers to hear or participate in the hearing. Violations of confidentiality are subject to sanction. Please understand that court proceedings shall not be photographed, recorded, or broadcast.

Government Agencies

The court has established remote appearance protocols with government agencies that allow for ongoing registration for hearings while the temporary policy is in effect.